

Landau Forte Academy Greenacres, Tamworth

MANAGEMENT OF HEALTH AND SAFETY AT WORK - ACTIVITIES - ASSESSMENT OF RISK

School

Landau Forte
Greenacres Primary

Date of
Assessment

May 2016

Names of
assessor/s

Miss D. Evans

ACTIVITY	HAZARDS	CONTROL MEASURES ALREADY IN PLACE (Legal Standards)?	A HAZARD RATING	B LIKELIHOOD	C (A x B) RISK	FURTHER ACTION REQUIRED	ACTIONED BY	COMPLETE D BY
Walking	Traffic on roads	<ul style="list-style-type: none"> Staff to choose appropriate place to cross roads i.e. avoid crossing between parked cars and use zebra crossing / Pedestrian Crossing if possible. Young people to receive instructions about appropriate behaviour, road crossing and will be asked to walk sensibly. 	3	2	6	Children to be reminded of The Green Cross Code prior to departure.		
	Uneven pavements/kerb edges	<ul style="list-style-type: none"> Staff to ensure young people stop at kerbs and only cross while staff members supervise crossing Staff to warn young people to look at pavements/kerbs etc and to take care 	1	4	4			
	Road works	<ul style="list-style-type: none"> Plan route carefully to minimise number of road crossings and to avoid area of road works. 	1	4	4			
	Slips, Trips and Falls	<ul style="list-style-type: none"> Choice of route to suit group abilities. Adequate foot wear. Warn young people of any specific danger areas. Supervision by staff and First aid kit available 	1	4	4			

	Separation from the group	<ul style="list-style-type: none"> Children to walk with 'walking buddy'. If separated - 'lost' children should stay put and watch out for adult. The adult should retrace steps with group, unless the main group can be left with another adult. If children are still lost they should present their identification card to a responsible member of the public - a policeman, shopkeeper etc. 	1	4	4			
	Sun burn	<ul style="list-style-type: none"> Children to wear hats, if very hot. To apply suntan lotion regularly permission to be sought from parents. Water to be drunk. 	1	4	4			
Use of public conveniences	From members of the public	<ul style="list-style-type: none"> Children should not be left in toilet areas alone. Either there should be an adult or at least another child present at all times. 	1	2	2	Children to be reminded of Stranger Danger. Children to be organised into a 'Buddy system'.		
	Asthma attack	<ul style="list-style-type: none"> Children to carry their own inhaler. Adults to be informed of any asthma sufferers in their party. Adult to carry card regarding children's medical conditions. 	1	3	3			

HAZARD RATINGS (A)	1 = Minor Injury
	3 = Major Injury
	5 = Death

LIKELIHOOD (B)	2 = Unlikely
	4 = Occasional
	6 = Probable

RISK PRIORITY (C)	12-30 = High
	6-12 = Medium
	2-4 = Low

NOTE: If Risk (C) is over 4, further action is advisable.

Signed: _____ Date: _____