



23<sup>rd</sup> February 2021

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Dear Parent/Carer

### **Important information about returning to School on 8<sup>th</sup> March 2021**

Firstly I would like to thank you all for your support during the last half term of remote education.

From 8<sup>th</sup> March all children will be expected to return to full time education. The Government has stated that penalties will resume for non-attendance.

As in the autumn term, year groups will be in 'bubbles' to limit contact around school with frequent hand washing observed throughout the day. School uniform is expected for all children with sensible school shoes.

Please ensure you follow the latest Government Covid-19 isolation guidelines if anyone in your household develops any symptoms.

If you need to speak to a class teacher or the office staff please speak to a member of staff on the gate, ring or e-mail if possible, but if you do need to come to the main office, we would ask that if one person is already there you wait outside so we can observe social distancing rules. As far as possible, please leave your child at the gate and do not enter the main site. If you do need to be on the school premises you must wear a face covering.

Face coverings are not required for pupils in school. If you have encouraged your child to wear a face covering outside, please ensure that they know how to remove it safely and have a bag to put this into before entering the site.

Until further notice we cannot allow parents to use the toilet facilities in school due to Covid-19 hygiene guidelines and we would appreciate your co-operation with this.

We would ask that only one adult brings and collects your child so that we can limit the number on site. We also would appreciate it if you can leave the site as soon as possible after collecting your child or visiting the main office, as this all helps to follow the guidelines set and is for the safety of all.

Overleaf we have set out some important information for you to help the return on 8<sup>th</sup> March to be as safe as possible for all children and staff, and to help you know exactly what we have put in place and where your child needs to go on their return.

Yours sincerely

A handwritten signature in black ink that reads 'L Bridge'.

L Bridge  
Principal

Landau Forte Charitable Trust  
A company limited by guarantee

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Registered Office:  
Landau Forte College  
Fox Street  
Derby  
DE1 2LF

An exempt charity

Chair Margaret Bell  
Principal Louise Bridge

## Important information to ensure a smooth, safe return to School on 8<sup>th</sup> March 2021

<b>Social Bubbles</b>	<ul style="list-style-type: none"> <li>Year Groups (not separate classes) will be in bubbles. This will allow year groups to play and eat together and for us to set classes in ability groups or have separate intervention groups.</li> </ul>
<b>Start of Day</b>	<ul style="list-style-type: none"> <li>YR pupils to enter through office gate.</li> <li>Yr1, Y2 and Y3 pupils to enter through alley gate.</li> <li>Y4, Y5 and Y6 pupils to enter through Hive gate.</li> <li>Members of staff will greet pupils at the gates, sanitising hands. Frequent handwashing will be observed throughout the day.</li> <li>Year group staff will collect pupils and take them to their classroom.</li> <li>Parents will not be allowed through gates and parents must wear a face covering when on school site.</li> </ul>
<b>End of Day</b>	<ul style="list-style-type: none"> <li>There will be a staggered end to each day:</li> <li>Any parent on the school site <b><u>must wear a face covering</u></b></li> <li>Only one person to collect             <ul style="list-style-type: none"> <li>YR (3:15pm from the classrooms)</li> <li>Y1 (3:15pm from the playground)</li> <li>Y2 (3:20pm from the playground)</li> <li>Y3 (3:20pm from the playground)</li> <li>Y4 (3:20pm from the Hive gate)</li> <li>Y5 (3:25pm from the Hive gate)</li> <li>Y6 (3:30pm from the Hive gate)</li> </ul> </li> <li>Parents and children must leave the site immediately.</li> </ul>
<b>Late pick-ups</b>	<ul style="list-style-type: none"> <li>If children have not been collected on time, staff will take them to the Hive, where they will be charged for after school club.</li> <li>The Hive will be up and running for wrap around care but with limited numbers. This needs to be pre-booked and a deposit paid by parents.</li> </ul>
<b>Staggered Playtimes</b>	<ul style="list-style-type: none"> <li>There will be three different playtimes in the morning and afternoon so that each year group bubble gets a playground to themselves.</li> <li>Morning toast will continue as normal at the cost of 20p for toast, 40p for a milkshake, 30p for juice and 25p for milk.</li> </ul>
<b>Lunchtimes</b>	<ul style="list-style-type: none"> <li>There will be five lunchtime sittings between 11.45am and 12.50pm.</li> <li>These will be staggered so that each bubble has a separate time to eat and separate playgrounds.</li> <li>We will still be serving hot meals.</li> <li>KS1 Universal Free School Meals will still be in place.</li> <li>KS2 parents wanting to pay for a hot meal can do so using parent pay or send with a healthy packed lunch.</li> </ul>
<b>Toilets</b>	<ul style="list-style-type: none"> <li>Children will only be able to use the same set of toilets throughout the day to keep in their social bubbles.</li> <li>Toilets will be cleaned throughout the day.</li> <li>Children will be told which set of toilets they should use.</li> <li>Parents are not allowed to use our toilet facilities during Covid.19.</li> </ul>
<b>PE</b>	<ul style="list-style-type: none"> <li>Years 5 and 6 will come to school dressed in PE kit on their designated day.</li> <li>All other year groups will bring a PE kit from home and get changed in school.</li> </ul>
<b>Resources and Areas of School</b>	<ul style="list-style-type: none"> <li>Reading books can still go home but due to Covid-19 regulations we will be putting them in quarantine for at least 3 days on return.</li> <li>There will be no large gatherings until further notice.</li> <li>Children can bring a bag, a pencil case, a water bottle, a coat and a PE kit, labelled with child's name and class.</li> </ul>
<b>Outbreaks in School</b>	<ul style="list-style-type: none"> <li>If there are any outbreaks in school, we will follow the advice of Public Health England.</li> </ul>