LANDAU FORTE ACADEMY GREENACRES

Policy Name	Charging and Remission Policy
Date of Issue	June 2024
Author	L Bridge
Reviewed by	L Bridge
Date of next review	June 2026

Scope of the Policy

This policy applies to Landau Forte Academy Greenacres.

Purpose of the Policy

A wide range of additional activities make a valuable contribution towards students all round educational experience and their personal and social development. The Academy is committed to the principle that every member of the Academy community is entitled to participate fully in the range of activities offered both within and beyond the curriculum.

Policy Detail

1 Charging

1.1 We reserve the right to make a charge in the following circumstances:

- **Academy trips and residential trips held in Academy time:** the board and lodging element of any residential or outdoor educational programme.
- **Activities held outside Academy time:** the full cost for each student of journeys, trips and residential fees in the UK and abroad which take place at weekends and during holidays, where these are deemed to be optional extras.
- **Materials:** the cost of ingredients or raw materials used by students to make food or technology products where the product will be the property of the student.
- **Acts of vandalism or negligence:** part or all of the cost of repairs or replacement for loss or damage to buildings or equipment where this is the result of vandalism or negligence by one or more students.

1.2 Any charge made for trips or activities will include insurance costs.

2 Remission

2.1 Where those having financial responsibility for a student receive qualifying benefit, we will remit the full cost of board and lodging for any residential activity which the student is required to attend and which takes place within Academy time or is required for their studies at the Academy.

2.2 On a case by case basis, we may remit charges in full or in part in response to a parental request on grounds of financial hardship where the request has the support of the Principal.

3 Voluntary Contributions

3.1 We may also organise activities during Academy time that are voluntary and collective and can only take place provided sufficient voluntary contributions are received by a particular date. In this case, there will be no discrimination against those who have not made a voluntary contribution.

4 Monitoring, Evaluation and Review

4.1 The policy will be promoted and published throughout the Academy.

4.2 The Governing Body will review it within two years and assess its implementation and effectiveness.

5 Any Provision outside normal school hours

5.1 **Before/After Academy and Holiday Club:** cost of attending any session will be charged as these provisions are outside those funded by the Education Funding Agency.

Policy Name	**Charging and Remission Policy**
Change Made	**Wording to heading 5 – remove word 'nursery'**
Date Made	**June 2024**
Made By	**L Bridge**
Principal	**L Bridge**