

28th August 2024



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Dear Parents / Carers

Arrangements from Thursday, 29th August 2024

Reception	Based at Greenacres from Monday 2 nd September, following the part-time timetable previously sent. Reception staff will meet parents at the Greenacres main gate on Monday 2 nd September.
Year 1 & Year 2	Based at Greenacres from Thursday 29 th August. Children will access the site via the main gate and then the Hive gate entrance. Gates open at 8.40am and will close at 8.55am. They will be released at the end of the day at 3.20pm on the Key Stage 1 playground.
Year 3, Year 4, Year 5 & Year 6.	Based at Amington in a self-contained area with separate toilets and playground just for Greenacres use. The rooms that we are using within the main Amington building have been allocated because they are able to be separate from the Amington children, just as they were at QEMS. All children will be accompanied by adults when moving to play spaces or other facilities to ensure complete separation. Years 3 and 6 will be located within teaching spaces upstairs within the Amington building with their own resources. Years 4 and 5 will be housed temporarily within the sports hall which has been partitioned off to accommodate each class in their own area, with their own resources. Obviously, this is not ideal, but I can assure you that staff are working hard to make sure this area is welcoming and engaging for the children for the duration of their temporary stay. Greenacres pupils are to enter the Amington site via a gate off the cycle path between Highfield Avenue (near Ingram Pit Lane) and Woodland Road underpass. See the photograph from Google Maps attached and also on Class Dojo. Gates will be open from 8:40am until 9am to allow any parents to drop children at both sites. Any pupils who arrive after this time will need to enter the Amington site via the Woodland Road entrance and report to the main office. Staff will meet pupils at the gate and will walk classes up to their learning area. This will be after high school lessons have started. At the end of the day, parents can collect from the same gated entrance at 3:30pm. If you have a child in Years 5 or 6 and you would like them to walk home without an adult, please contact the class teacher via Class Dojo.

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Registered Office:
Landau Forte College
Fox Street
Derby
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An exempt charity

Walking bus (Years 3, 4, 5 and 6)	<p>For the parents who have requested a place on the walking bus or for those children in the Hive, please ensure that your children are brought to the KS1 playground at Greenacres. Please use the alley gate at 8:40am. If you are dropping a younger pupil also, please drop the walking bus child first on the KS1 playground. The walking bus will leave at 8:45am.</p> <p>At the end of the day, the walking bus should arrive back at Greenacres by 3:40pm. Children will be dismissed to parents on the KS1 playground.</p> <p>If you have a child in Years 5 or 6 and you would like them to walk home from Greenacres without an adult, please contact the class teacher via Class Dojo.</p> <p>Unfortunately, if your child arrives at Greenacres after 8:45am, we will be unable to get your child to Amington. If you do arrive later than 8.45am, please bring your child to the main entrance at Amington.</p>
The Hive (Before & After School Club)	<p>This will continue to run at Greenacres (am and pm normal times). If you regularly attend the Hive, normal arrangements for your child will still be in place.</p>
Toast and Lunch	<p>Toast will be available for purchase during normal breaks on both sites. It is our intention to provide hot school dinners and we have extended lunchtime to ensure that there is enough time for all our children to eat and also to enjoy playtime. A menu for lunches will be shared each week. All allergies and special dietary requirements will continue to be catered for.</p>
Contacting the office	<p>Although we will be on two different sites, you can still contact the office staff in the usual ways. Office staff are able to contact the different sites easily. If your child is ill, follow the same procedures as you do now. If your child is ill during the school day, office staff will contact you and arrange for you to collect your child. Please do not attempt to collect your child without contacting Greenacres office staff first to maintain security and safeguarding.</p>

Class teachers will provide more details via ClassDojo for general day to day information. Please remember to be patient with staff as this is new to us all!

Although this is an unusual situation, your child's attendance and punctuality at school is crucial. Please help us by ensuring your child is on time and in the right place.

Thank you for your patience, understanding and support. We are very much looking forward to welcoming the children back after the holidays.

Yours sincerely



Louise Bridge
Principal